

# Diploma Address for Graduates

This form is used to confirm your address after graduation so that your diploma can be sent to you. Please fill out all blanks below. If you want your diploma mailed to a different address than your new home address, please indicate that on the form below. Please allow 10-12 weeks after graduation to receive your diploma.

Diplomas cannot be issued if you have an unpaid account with OWU, if your student loan payments are not up-to-date, or if your exit interview with the Financial Aid Office has not been completed. You will be contacted by letter if you are not clear to receive you diploma.

## *Your address after graduation:*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

*Check here if you want your diploma sent to a different address and indicate below.*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## *Office Use Only:*

Update in SCT: \_\_\_\_\_ Entered by: \_\_\_\_\_

Diploma mailed on: \_\_\_\_\_ Mailed by: \_\_\_\_\_